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| Policy Title: Collection Procedures for Patient Responsibility Balances |              |
| Approved: 2/12/2015   | Page: 1 of 1 |
| Retired:  |              |

**POLICY:**

The Center is committed to providing high quality medical care in a cost-effective manner. In order to accomplish this, we depend on prompt payment for the services provided.

**PURPOSE:**

To assist patients who are not using insurance benefits and are self-pay in obtaining high quality services in a cost-effective manner

**PROCEDURE:**

When a patient is scheduled for a procedure the business office or scheduling office informs the patient of the cost of their procedure according to centers fee schedule.

Cash, check, patient financing or credit cards may be used to make payment.

Self-pay patients unable to provide payment in full on the date of service are not eligible for discounts and will be responsible for 100% of self-pay fee schedule.

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| Policy Type: | REV_REVENUE MANAGEMENT        |
| Center:      | Port Orange FL Multispecialty |
| Center DBA:  | Surgery Center of Volusia     |

May not be valid after 11/4/2022